

# STOWEY SUTTON PARISH COUNCIL

Tel: 01275 772 177

Email: [clerk@stoweysuttonpc.org](mailto:clerk@stoweysuttonpc.org)

Website: [www.stoweysuttonpc.org](http://www.stoweysuttonpc.org)

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Present: Councillors K Betton (Chairman), H Clewett (Vice Chair), E Daly, L Balmorth,  
J Knibbs, M Arnold, And L Kingston  
Clerk: J Bryant

Minutes of the Parish Council meeting held at  
7.30pm on Wednesday 4th March 2020, in The Link, Bishop Sutton BS39 5UU  
[www.stoweysuttonpc.org](http://www.stoweysuttonpc.org)

## 2020/03

### 1. Apologies for absence

No apologies received

### 2. Confirmation of Minutes

**RESOLVED that**, the minutes of the Parish Council Meeting held on 6<sup>th</sup> February 2020 were approved

### 3. Public Participation

Members of the public and press are entitled to attend the meeting unless the Parish Council by resolution enters confidential session, in accordance with the Parish Council Standing Orders. Within this session, members of the public can address the Chairman with questions or observations, within the jurisdiction of the Parish Council. *As issues raised may not relate to items on the agenda no resolution for action can be taken.*

*4 members of the public in attendance.*

### 4. Declaration of interest

No declarations of interest received

### 5. Clerk's Report

Report received for information:

- Chew Magna PC are considering our proposal to share the repair of Walley Lane finger post
- Bishop Sutton Pre-School and Forest Club' is hosting an Open Morning on Saturday 21st March 10am-12pm
- Somerset Village of the Year 2020 competition entries are now invited
- Community Awards Ceremony takes place Tuesday 24th March 2020 in the Ballroom at the Assembly Rooms
- Applications for Richard Jones Foundation grants now open, must be submitted by 6th April 2020
- Woodcroft bus shelter has been damaged following an incident, investigations underway

### 6. Planning

i. To consider the following planning applications

- a) 20/00224/LBA - Sutton Court, Sutton Court Access Road, Stowey, BS39 4DN.  
Internal and external alterations to repair two timber roof lanterns

**RESOLVED that**, Stowey Sutton Parish Council have no objection to application 20/00224/LBA.

- b) 20/00616/FUL - Oak House Sutton Hill Road Bishop Sutton, BS39 5UT.  
Proposed vehicle access, parking bay and car port (Retrospective).

**RESOLVED that**, Stowey Sutton Parish Council do not support application 20/00616/FUL.

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Full responses can be seen on the planning portal or can be obtained from the Clerk.

ii. Decisions received regarding recent planning applications

a) 19/04452/FUL - Poole Farm, Sunnymead Lane, Bishop Sutton, BS39 5UW.

Erection of Triple Garage for Domestic Use – **REFUSED**

7. Chew Valley 10k

The Chew Valley 10k this year takes place on 14<sup>th</sup> June 2020, starting from Bishop Sutton AFC at 09.30am. The children's 1k will start at 11.30am. Event will be completely plastic free this year and improvements are also being made for registration and runner numbering. One of the beneficial charities selected this year is Lymphoma Research Trust in memory of local Mark Wookey.

**RESOLVED that**, a grant is made for Chew Valley 10k for crowd barriers for this year's event £450.00

8. Community Library

Library systems have received major updates which have caused problems particularly over weekends recently when there is no library support available from the B&NES Library Service. Have reverted to manual processes during these issues. We have been assured these technical issues will be resolved.

'Quiet Fridays' have commenced, although first session was a little noisy so some changes will be made to harness the quiet nature of the session design. As this is still in trial mode some things such as timings may be tweaked to ensure effectiveness of each session.

9. Recreation Ground

Reports received:

- Annual RoSPA Play Equipment Inspection
- Football Goals
- Car Park bollards and associated works
- CCTV
- Other recreation ground items

**RESOLVED that**, Clerk to appoint GB Sport to carry out repairs as per quotation 9556, £170.00 + vat

**RESOLVED that**, Clerk to purchase signage suggested within the play inspection report within a budget of £40.00

**RESOLVED that**, Clerk to purchase 2 new football goals for the recreation ground at a cost of £239.98 from SportsHQ

**RESOLVED that**, car park bollards to be reinstated at a cost of £450.00 + vat, Clerk to purchase 2 padlocks & chain

**RESOLVED that**, in view of climate emergency outer recreation ground area grass to be allowed to grow and only cut at the end of the summer season

10. District Councillors Report

- B&NES Budget has now been agreed. Council Tax on general levy increases by 1.99% and adult social care 1.99%.
- Clean Air Zone is going to be implemented in November 2020.
- Public consultation including ideas from residents is in progress by the Council regarding the high levels of pollution on the A37 at Temple Cloud and Farrington, with £50,000 committed to a feasibility study on what can be done to improve the climate.
- District Councillor Warrington has committed her ward councillors fund to establish a new river gauge in the River Chew to help with flood defences.

11. Meetings and Training

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## Reports received:

- i. PCAA – North Somerset Council have turned down Bristol Airport Planning Application 18/P/5118/OUT although they are expected to appeal. The next PCAA meeting takes place on 19<sup>th</sup> March 2020.
- ii. Chew Valley Forum and AGM – very well attended. Report from the police was circulated, with consultations for people to look at. The main theme of the meeting was Climate Emergency and the Forum was pleased to welcome a number of residents interested in the topic. Attendees received an update from Bath & North East Somerset Council on progress since it declared a Climate Emergency in 2019. The Forum was pleased to welcome three pupils from Chew Valley School's Climate Action Team who described some of the activities they have organised both in and out of school. There was a presentation from Ian Mock of Bristol Avon Rivers Trust on projects they are undertaking on the River Chew. There were also updates from the East Harptree Environment Group and the Chew Magna Climate Emergency Working Group. The Forum also had a presentation from Bath & West Community Energy - a not for profit community benefit society working to decrease local energy demand while increasing local generation through renewables. In addition to this theme, the Forum also received a number of notices and heard from the local Police. As it was the AGM, the Forum approved several new members and voted for Chris Head to continue in the role of Chair and for Cllr Heather Clewett of Stowey Sutton Parish Council to continue as Vice Chair. The presentations given, AGM Report and Police report, can be found on the B&NES website.
- iii. Other meeting dates for information – a full list of meetings due to take place has been circulated. Note, the Prepared Resilience Day is due to take place on 19<sup>th</sup> March 2020 at the Guildhall. Flood Representative Clive Onions will attend on behalf of the parish.

## 12. Policies and Procedures

**RESOLVED that**, new CCTV Policy be adopted.

## 13. Youth Provision

**RESOLVED that**, Young Bristol appointed for youth provision delivery for next 6 months, Clerk to sign contracts, S106 funds to be drawn down to enable payment as per the contract and balance £820 to be earmarked from 2019/20 budget.

## 14. Footpaths, Hedgerows, roads, pavements, ditches, and drains

Parish Council would like to note the superb job undertaken by PROW Officer Sheila Petherbridge and volunteers at Burlledge Trig Point. It is looking the best it has ever done.

**RESOLVED that**, Clerk to make reports through appropriate channels regarding a number of pavements identified with foliage encroaching and Stowey crossroads cable dangling overhead.

## 15. Consultations

- i. **RESOLVED that**, Stowey Sutton Parish Council to respond with 'yes' to the 2 rural questions only on WECA Bus Travel Strategy and enclose copy of recent Parish Transport Survey with response.
- ii. **RESOLVED that**, Stowey Sutton Parish Council will not respond to the consultation for Local Cycling and Walking Infrastructure Plan as it does not directly affect the parish. Parishioners encouraged to respond directly.
- iii. **RESOLVED that**, Stowey Sutton Parish Council will not respond to the consultation for B&NES Strategy for Waste & Litter as it expired on 28<sup>th</sup> February 2020. Less than 4 weeks was given for this consultation. Parishioners are encouraged to complete the online survey for the same.

**RESOLVED that**, Clerk to write copying in Chief Exec requesting Waste & Litter consultation be re-opened as consulting for less than 4 weeks is not legal or proper.

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## 16. Correspondence

- AED service transferred to South West Ambulance Service effective 2<sup>nd</sup> March 2020.
- 2020 Great Weston Ride advance notice Sunday 19<sup>th</sup> July 2020 and will pass through Chew Valley
- ValleyFest 2020 31<sup>st</sup> July 2020 to 2<sup>nd</sup> August 2020 hotline details will be provided nearer the time
- Village Hall request to install mesh on grass to allow overflow car parking

**RESOLVED** that, Clerk to offer memorial correspondent recreation ground for suitable location for a memorial bench, and direct to Folly Farm / Avon Wildlife Trust for possible memorial at Burlledge Trig Point if alternative site sought.

**RESOLVED that**, Clerk to make a Freedom of Information request regarding ValleyFest on behalf of Stowey Sutton Parish Council.

**RESOLVED that**, Clerk to respond to Village Hall Committee regarding Trust Deed conditions and agreement for reinstating bollards with access for large events by agreement.

## 17. Finances

Monthly Financial Statement received and expenditure for March 2020 noted.

<b>March PCM</b>		<b>£</b>
Staffing costs	Wages, Tax & NI	£ 948.07
Filers Coaches	Surgery coach	£ 120.00
New Leaf	Village hall and millenium garden maintenance	£ 160.00
GB Sport & Leisure	Annual Playground Inspection	£ 336.00
Oak Accountancy	Payroll prep for q/e 31st December 2019	£ 40.32
Clerk	CiLCA training mileage expenses	£ 27.00
Sports HQ	2 x goal posts for recreation ground	£ 239.98
<b>Grand total</b>		<b>£1,871.37</b>

## 18. Date of the next meeting

Wednesday 1<sup>st</sup> April 2020