

STOWEY SUTTON PARISH COUNCIL

Tel: 01275 772 177 Email: clerk@stoweysuttonpc.org Website: www.stoweysuttonpc.org

Present: Councillors K Betton (Chairman), H Clewett, L Kingston, E Daly, M Arnold and L Balmforth
Clerk: J Bryant

Minutes of the Parish Council meeting held at
7.30pm on Wednesday 5th August 2020 via Zoom
www.stoweysuttonpc.org

MINUTE: 2020/08

1. Apologies for Absence & Declarations of Interest

Apologies received from Cllr Knibbs and accepted by council.

Declarations of interest received from Cllr Kingston re items 5(a)(i) and 6(b)(ii)

2. Confirmation of Minutes

RESOLVED that, the minutes of the Parish Council Meeting held on 17th June 2020 were approved.

3. Decisions taken under delegated powers

RESOLVED that, all decisions made under delegated authority since the last Full Parish Council meeting held on the 17th June 2020 are ratified. A full list of the decisions made under the Delegated Powers can be found at the end of these minutes*.

4. Public Participation

Members of the public and press were invited to address the Chair with questions or observations within the jurisdiction of the Parish Council.

3 members of the public attended this month's meeting.

5. Planning

a) To consider the following planning applications application (received between the date of the agenda notice and the date of the meeting)

i. 20/02784/FUL Lake View, Ham Lane, Bishop Sutton – Erection of replacement porch

RESOLVED that, Stowey Sutton Parish Council do not object to application 20/02784/FUL

b) To note decisions regarding the following planning applications:

i. 20/01982/FUL - Copping Hill Cottage, Stowey Bottom, Stowey, Erection of glass conservatory to side/rear of property – **PERMIT**

ii. 20/01891/FUL - Bonhill Barn, Bonhill Lane, Bishop Sutton, Replacement of single pitch roof with double pitch roof – **PERMIT**

iii. 20/01593/REM – Greenacres, Bonhill Road, Bishop Sutton, Removal of conditions 2 and 3 (Agricultural Tie) of application 15250 (date of Decision: 14/03/1952) (The erection of a dwellinghouse on land adjoining the unclassified road known as Bonhill Lane, Bishop Sutton, and the formation of a vehicular access thereto) – **PERMIT**

iv. 20/01819/FUL - Paddock Heights, Sutton Hill Road, Bishop Sutton, Erection of single storey side extension replacing garage – **PERMIT**

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- v. 19/05434/OUT - Parcel 3200, The Street, Stowey, Outline application for the erection of an agriculturally tied dwelling – **PERMIT**
- vi. 20/01435/FUL - Whitecross House, Burlledge Common, Stowey, Erection of extension to form a self-contained annexe with disabled access – **PERMIT**

6. Public Engagement Working Party

To receive reports and resolve actions

a) Bishop Sutton Community Run Library

Re-opening Thursday 6th August 2020 with Covid-safe approach that will be adjusted with experience and change in legislation and guidance. Unfortunately, we are currently unable to open café/refreshments although we will look into this once the library is up and running safely.

b) Recreation ground

- i. Playground open in line with government guidance updated 17th July 2020. Continue to identify sensible measures to control risk.
- ii. Play Equipment maintenance course for volunteer to enable self-management of general maintenance
- iii. New Football Goals now in place and being used. Old goals removed and disposed of.
- iv. Chew Valley JFC permission requested for ongoing use of recreation ground for minis training
- v. Shelter looking untidy. Monitor situation. Working Party to discuss and bring actions to parish council for consideration.
- vi. CCTV system capability increase to be explored further by Cllr Kingston and bring to future meeting for consideration

RESOLVED that, Clerk to book volunteer onto play equipment maintenance course at a cost of £250.00 + Vat as per quotation 9598 from GB Sport & Leisure

RESOLVED that, permission granted to Chew Valley JFC for ongoing use of recreation ground by Under 6s, 7s and 8s (training on Saturday mornings only), parent and helper parking as agreed with BSAFC. Arrangements to be reviewed end of 2020.

c) Public open space

Opportunity has arisen to enable appropriate use of S106 funds. Estimates provided.

RESOLVED that, Clerk to agree suitable surveyor with prospective seller and arrange valuation.

d) Youth Provision

- i. Covid-Safe approach – Young Bristol are operating a phased return which started 13th July 2020 under the 'Build Back Better Plan' aimed at keeping users safe. Currently delivering a limited programme that will be expanded as regulations permit. Young people must book-online from 8am on the day of the session (number of attendees restricted).
- ii. Summer activity programme - a full week of activities for 10-14th August 2020 open to all young people ages 8+ and include a cold prepared meal, thanks to a funding contribution from BYCA & Feeding Bristol.
- iii. Beyond 2020 – fundraising opportunities being sought along with undercover indoor opportunities for 2021 to move from mobile setting to a youth club setting run by Young Bristol. Young Bristol are taking the lead in this exploration.

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7. Bishop Sutton Football Club

RESOLVED that, the Clerk, as Proper Officer of the council works with B&NES and Bishop Sutton Football Club with a view to renewing the lease for the ground.

8. Training & Meetings Update

Reports received:

- Chew Valley Forum – Chew Valley Climate and Nature Emergency Working Group is to be established with up to two Participants from each Parish in the CVF to help address the desire for positive action in the Chew Valley area and also the concerns around the capacity of smaller communities to make a meaningful difference. The other substantive agenda item was discussion in respect of COVID-19, local community and Council's response. has been established to look to help address the desire for positive action in the Chew Valley area and also the concerns around the capacity of smaller communities to make a meaningful difference.
- Parish Liaison Meeting – pop up event dominated conversation. B&NES and Avon & Somerset Police are working closely with organiser to ensure compliance with relevant legislation and license conditions.
- PCAA – waiting on news from Bristol Airport who have until September to appeal planning decision

9. Footpaths, Hedgerows, roads, pavements, ditches, and drains

RESOLVED that, the clerk to log any reports made with the appropriate authorities.

10. Correspondence

RESOLVED that, publish contact details for B&NES Environment Team regarding Paradise Pop-Up

RESOLVED that, the clerk to make nomination for a Community Star for Chelwood Bridge Rotary Community Awards on behalf of the Parish Council

11. NALC & Local Council's Association Membership

RESOLVED that, membership of ALCA agreed for balance of year to 31st March 2021 at £200.91

12. Finances

To note:

- a) Monthly Financial Statement and reconciliation reports received

Bank Account	Balances (after pmts)
Unity	£ 16,732.73
NWB Current	£ 262.80
NWB Reserve	£ 18,214.45
Library Petty Cash	£ 30.47
Clerk Petty Cash	£ 200.00
TOTAL	£ 35,440.45

- b) BACS payments for 5th August 2020 authorised

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August 2020 Payments					
<i>Payment Date</i>	<i>Payee</i>	<i>Description</i>	<i>Net</i>	<i>VAT</i>	<i>Gross</i>
05/08/2020	Staff	Staff Salaries June 2020	£ 841.15		£ 880.24
05/08/2020	HMRC	Tax & NI	£ 129.20		£ 132.20
05/08/2020	New Leaf	Garden maintenance	£ 240.00		£ 240.00
05/08/2020	Stowey House Farm	Cleaning fluids	£ 27.50	£ 5.50	£ 33.00
05/08/2020	Filers Coaches	Surgery Coach	£ 120.00		£ 120.00
05/08/2020	Clerks petty cash top up		£ 7.00	£ 1.40	£ 8.40
					£ 1,413.84

- c) AGAR received and data logged by PKF Littlejohn, awaiting processing.
Period for exercise of public rights has now expired.

13. Clerks/District Councillors Reports – for information

b) Clerks Report received:

- i. Updates provided on Hinkley C consultation, Bristol Airport Travel Safe campaign, Business and Planning Act 2020.
- ii. 4 vacancies for co-option available. Interested party in attendance this evening.
- iii. Website Accessibility – must have accessibility statement and action plan by 23rd September 2020. Any actions to be brought forward to next Parish Council Meeting.
- iv. Items for next agenda – Chew Valley Climate and Nature Emergency Working Group & Terms of Reference, Ham Lane use

c) District Councillors report received:

- i. B&NES deficit following Covid-19 stands at £53m. Continually working to obtain grants and other funds from Government to reduce this deficit.
- ii. Whilst Covid-19 has been devastating, B&NES maintains the lowest mortality rate in England at present.

14. Date of next meeting

Wednesday 2nd September 2020

Meeting closed at 9.34pm

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Date of Decision	Reference Number	Details
01/07/2020	20/01891/FUL	planning decision
01/07/2020	20/01982/FUL	planning decision
01/07/2020	SSPC025	Consultation responses submitted to B&NES Planning
01/07/2020	SSPC026	Monthly payment of invoices totalling £1829.43
01/07/2020	SSPC027	Play area re-opening Risk Assessments prepared and presented to all Councillors with remedial action to be taken by 4th July 2020
01/07/2020	SSPC028	Library Risk Assessments prepared, agreed by Volunteer Management Team, and presented to all Councillors in preparation for re-opening