

# STOWEY SUTTON PARISH COUNCIL

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To Councillors: K Betton (Chairman), H Clewett (Vice Chair), M Arnold, E Balmforth,  
E Daly, P Gleave, L Kingston, J Knibbs, and V Pritchard (District Councillor).

You are hereby summoned to attend a meeting of the Parish Council to be held at **7.30pm on Wednesday 7<sup>th</sup> March 2018 at The Methodist Hall (formerly known as The Link), Bishop Sutton.**

Jo Bryant,  
Parish Clerk  
28<sup>th</sup> February 2018



Members of the public and press are invited to attend the meeting unless the Parish Council by resolution enters confidential session, in accordance with the Parish Council Standing Orders. A Surgery is also held from 7.15pm onwards inside the Chapel where members of the public are welcome to attend and speak to their Councillors.

## Agenda

1. Apologies for absence

To receive apologies for non-attendance.

2. Confirmation of Minutes

That the minutes of the Parish Council Meeting held on 7<sup>th</sup> February 2018 be approved.

3. Public Participation

Members of the public and press are entitled to attend the meeting unless the Parish Council by resolution enters confidential session, in accordance with the Parish Council Standing Orders. Within this session, members of the public can address the Chairman with questions or observations, within the jurisdiction of the Parish Council. As issues raised may not relate to items on the agenda no resolution for action can be taken.

Invited Attendees:

- Environment Agency Crime Officer appointed to Stowey Quarry to provide an update.
- HAGS to showcase new Play Area and take questions.

4. Declaration of interest

To receive any declarations of interest

5. Chairman's Report

6. Community Engagement Working Party Updates

To receive updates from the working parties:

- i. The Play Provision Project
  - a. Stamp Around – update
  - b. Play Area Tender – update
- ii. The Community Library
  - a. Meeting Updates
  - b. Cost of computer and related scanner
  - c. Annual Cost of support from 2019

7. Planning

To consider the following planning applications:

- i. 18/00732/FUL – 2 Hillside Gardens, Bishop Sutton, Erection of 3 bed dwelling and workshop, following demolition of existing 2 bed dwelling and outbuildings.

To note decisions regarding the following planning applications:

- i. 17/06160/FUL - Parcel 3200, The Street, Stowey Erection of an agricultural building – PERMITTED without SSPC or Cameley comment. Comment no longer permitted.
- ii. 18/00019/FUL – 35 Parkfield Gardens, Bishop Sutton, Erection of 2 storey dwelling with detached garage and new access (resubmission) – PERMITTED.

- iii. 17/06224/FUL – Hillside View, Sutton Hill Road, Bishop Sutton, Erection of open garden structure with solid roof, two-storey extension, raised roof over garage, garage conversion and new side garage – CHAIR Delegated  
RECOMMEND PERMIT

8. District Councillors Report

To receive a report from the District Councillor.

9. Training and Meeting Updates

To receive reports from the following meetings:

- i. Town & Parish Councils Information Session on Joint Spatial Plan, B&NES Local Plan and HELAA
- ii. Chew Valley Forum
- iii. Parish Liaison Meeting

10. GPDR

Comes into effect 25th May 2018. Consider LCPAS offer service to become Council's Data Protection Officer. Full service £150 per annum, £300 to include an annual compliance visit. NALC GDPR Toolkit provided.

11. Hedgerows, roads, pavements, ditches, and drains

To receive any reports

- i. Cherry Tree – Quotes, and tree suggestions

12. Footpaths

To receive reports.

- i. Request from B&NES to cover cost of replacement kissing gate on PROW CL20/6 at Stowey Crossroads.

13. Chew Valley 10k

- ii. To note road closures for this event
- iii. To consider request for financial support for pedestrian barriers expected to be £350-£400

14. Finances

To consider:

- i. Quotations for replacement of Rec Ground edge posts and repair to broken fence at Rec Ground near Sutton Spice
- ii. Estimated £810 request from B&NES for replacement kissing gates on PROW CL20/6 at Stowey Crossroads, Stowey
- iii. Request from Clerk for £50 for Basic Clerk Course and £99 + Vat to commence iLCA Level 2 Introduction to Local Council Administration, The Essential Knowledge (online)
- iv. To receive the Financial Statement and cheques for signature.

15. Correspondence

- i. Truespeed works – Streetworks Inspector to investigate multiple sites and ensure work completed to approved standard. All covered by 2-year guarantee.
- ii. Dog Warden – following recent correspondence regarding dog fouling, warden to walk Wick Road and improve signage. If PC wish to put further signage on Recreation Ground, they will need to pay.
- iii. Problems at Village Hall with Anti-social behaviour, use of small gas canisters 'legal highs', and bonfire. Police patrols have increased. Crime Prevention Officer survey to be conducted.
- iv. Field towards Stowey from Sutton Hill Road - grazing sheep in that large field - has an electric fence all around it potentially blocking footpath. Sheila Petherbridge investigating.

16. Date of the next meeting

Wednesday 4<sup>th</sup> April 2018