

STOWEY SUTTON PARISH COUNCIL

Clerk: Jenny Howell

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To Councillors: K Betton (Chairman), H Clewett (Vice Chair), M Arnold, E Balmforth, C Brookes, E Daly, P Gleave, L Kingston and J Knibbs.

You are hereby summoned to attend a meeting of the Parish Council to be held at **7.30pm on Wednesday 4th October 2017 at The Link, Bishop Sutton.**

Jenny Howell,
Parish Clerk

28th September 2017



Public Surgery

A Surgery is also held from 7.15pm onwards inside The Link where members of the public are welcome to attend and speak to one or more Councillors informally without this forming part of the official Parish Council Meeting.

Parish Council Meeting Agenda

1. Apologies for absence
To receive apologies for non-attendance.
2. Public Participation
Members of the public and press are entitled to attend the meeting unless the Parish Council by resolution enters confidential session, in accordance with the Parish Council Standing Orders. Within this session, members of the public can address the Chairman with questions or observations within the jurisdiction of the Parish Council. *As issues raised may not relate to items on the agenda no resolution for action can be taken.*
3. Confirmation of Minutes
That the minutes of the Parish Council Meeting held on 6th September 2017 be approved.
4. Declaration of interest - To receive any Declarations of Interest.
5. Rotary Community Award
To present nominee Susanne Green a certification of recognition for the Rotary Community Award 2017 to mark the contribution she has made to the parish of Stowey Sutton and all parishioners.
6. Chairman's Report
7. Planning
 - A. To consider the following Planning Applications:
 - i. 17/04250/FUL Site Location: Sutton Court, Sutton Court Access Road, Stowey. Description of Proposal: Removal of cattle grid in the entrance drive and construction of a replacement automated gate.
 - ii. 17/04236/FUL Site Location: 30 Woodcroft, Bishop Sutton. Description of Proposal: Erection of first floor side extension to form bedroom with en-suite.
 - iii. 17/04640/FUL Site Location: 12 Bonhill Road, Bishop Sutton. Description of Proposal: Erection of second storey rear extension.
 - B. To note the following appeal:
 - i. 17/00080/ENFAPL Site Location: Parcel 7143 Bonhill Lane Bishop Sutton. Nature of Breach: Appeal against the enforcement notice for the unauthorised change of use of land at Parcel 7143, Bonhill Lane, Bishop Sutton to a caravan site, and the siting of a static caravan, timber clad mobile home and the creation of areas of hardstanding.

8. Speed Limit Boundary

To consider the correspondence from residents requesting inclusion into any speed limit boundary review.

9. Parishes briefing on Joint Spatial Plan (JSP) & New Local Plan

- i. To discuss the briefing circulated on the JSP and New Local Plan and consider the implications for the Parish.
- ii. To note future engagement and consultation dates.
- iii. To confirm response to the Rural Services and Facilities Survey.

10. Community Engagement Working Party updates

To receive updates from the Community Engagement Working Party to include:

- i. The Community Library Consultation.
- ii. The Play Provision Project - and for members to consider the draft tender document.

11. Parish Council Website

- i. To discuss arrangements for the Parish Council website and consider Transparency Code requirements.
- ii. To consider grant funding opportunity available through ALCA to provide an independent Parish Council website and email system administered by the Clerk to ensure compliance with the Transparency Code.

12. Recreation Ground

- i. To receive an update on the condition of the grass from Primrose Garden Maintenance.
- ii. To note the report circulated by the Clerk in relation to charity status and consider the Parish Council obligations as trustees.

13. District Councillor's Report

14. Hedgerows, roads, pavements, ditches and drains

- i. To note the A368 road closure – scheduled for three weeks from 16th October 2017.
- ii. To discuss offer made by resident to remove the dead cherry tree and discuss quotation supplied by New Leaf Tree Services.

15. Footpaths

16. Finances

- i. To receive the Financial Statement and cheques for signature.
- ii. To note receipt of the certified Annual Return.
- iii. To note the submission of the 2016/17 financial year VAT claim by the Clerk for £890.36.

17. Litter picking

To receive an update from Cllr Gleave.

18. Richard Jones Trust Nomination

To consider the Parish Council nomination for the Richard Jones Trust.

19. Meeting and Training updates

To receive feedback from the Chew Valley Forum.

20. **Date of the next meeting - Wednesday 1st November 2017**

EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED: That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – public excluded from meeting to discuss a staffing matter.

21. Clerk Recruitment

To receive an update from the HR Working Party on the recruitment of a new Clerk.